

Temporary Facility Use Policy In Light of Covid-19

Trinity Lutheran Church and School - *Updated 9/1/20*

As Christians we approach the Covid-19 pandemic from the perspective of loving and caring for our neighbors. This policy outlines some common sense actions Trinity will take to ensure we are doing our best to protect the health of our congregation, staff, visitors, and their families.

1. Masks reduce the spread of Covid-19, especially by those without symptoms. Any person inside of Trinity's facilities must wear a mask if there is another person in the same room. Masks can be removed for activities such as eating and drinking.
2. Anyone in Trinity's facilities should strive to maintain physical distance of at least 6 feet unless they are in the same family group.
3. Groups wanting to use any of Trinity's facilities must contact the church secretary to submit their request. The request will be reviewed by the Parish Administrator and the chair of the Board of Property Management where necessary. Non-ministry events (baby showers, parties, etc) will generally not be permitted. Ministry groups that can meet virtually will be encouraged to do so.
4. Any groups that need to meet are encouraged to do so using online tools (Zoom, Google Meet, etc) instead of meeting in person. If in person events must take place, groups are encouraged to make it possible for people to participate virtually. In person events must follow the guidelines in this document.
5. Due to Trinity's school policies, non-essential visitors to the school campus are not allowed during school hours. This includes church events and gatherings in the parish hall. Small church groups that need to meet during the day are encouraged to use the fellowship area at the church campus.
6. Any groups that meet at the church or school during the evening are asked to wipe down all surfaces that they used during their visit. Please contact the Parish Administrator or custodial staff for supplies.
7. Groups that meet on campus must comply with all appropriate state guidelines. This includes limiting any gatherings to no more than 50 people during Phase 4 of the Restore Illinois plan.
8. The Board of Christian Day School and the Board of Elders have adopted specific policies to govern facility use at school and church functions respectively. Those policies take precedence over the above policy during church and school functions.